



ZENITH INTERNATIONAL SCHOOL

(wholly owned by Akademi Krunz Sdn. Bhd. – 967343-W)

STUDENT PASS / GUARDIAN (DEPENDENT) APPLICATION AND FEES

Student/Guardian/Dependent Name: _____

Passport No: _____ Expiry date: _____

NO	DOCUMENTS TO BE SUBMITTED BY APPLICANT	STUDENT PASS	GUARDIAN VISA
1	Recent passport size photographs: Student – 3 photos Guardian/dependent – 2 photos	/	/
2	Applicant's Passport with at least 18 months validity upon entry to Malaysia	/	/
3	Copy of Both Parents' MYKAD / MYPR / Passports (including the latest endorsement of social visit pass)	/	/
4	Evidence of relationship endorsed and certified by Embassy/ Representative/High Commissioner (Original and Copy translated to English) i. Marriage Certificate (wife/husband) ii. Divorce Certificate & Custody Certificate (if parents are divorced) iii. Birth Certificate (student) iv. Letter of Custody/ Adoption Certificate (for step child/ adopted child only) v. Death Certificate (if either one of the parents has passed away) * Copies that have to be translated into English, the translation & certified true copy (CTC) verification must be done by the country of origin's Embassy in Malaysia or Malaysia Embassy in respective origin country.	/	/



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	<p>* For citizens of China (PRC), the following <u>additional requirement apply</u>:</p> <p>a) All original documents must be translated to English with an endorsement by representative notary public 公证处 in China.</p> <p>b) Need to obtain confirmation of relationship from Malaysia Representative office in China.</p>		
5	Family Relationship / Next of Kin Letter from Embassy / High Commission		/
6	School leaving certificate / release letter (If transferring to another school) (Translated to English and printed with school logo)	/	
7	Parents Bank Statement (latest 3 months* statement with at least RM10,000 and verified by bank, in English) For renewal of dependent visa, Guardian is required to open a local bank account upon obtaining the dependent visa		/
8	Medical coverage insurance policy (valid for use in Malaysia)	/	/

*** Please bring along original copies of documents for verification.**

***If original documents such as birth cert, marriage cert etc are lost, a confirmation letter MUST be obtained from country of origin's embassy.**



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VISA PROCESSING FEES AND PERSONAL BOND (DEPENDS ON COUNTRY)

STUDENT	NEW	RENEWAL
Processing fee	RM700	RM450
Personal bond (by country)	RM	N/A

GUARDIAN/DEPENDENT	NEW	RENEWAL
Processing fee	RM1400	RM700
Personal bond (by country)	RM	N/A

*Processing fee is **NON-REFUNDABLE**

*Personal bond amount is **REFUNDABLE** after completion of withdrawal and visa cancellation process.

Read and acknowledged: _____

(Parent/Guardian signature)

Name:

Date: